

## D.V.F.A. 2016 ANNUAL BILLING TIMELINE

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### Tuesday, September 13, 2016

- Pension Workshop at DVFA Conference

### October 2016 – January 2017

- New User & Refresher Training

### November 10, 2016 – January 20, 2017

- Estimated Annual Billing Online Roster available to update service credit

### **\*Deadline** January 20, 2017 at 4:30 p.m.

- Due date for submission of Estimated Annual Billing Roster

### January 21 – January 27, 2017

- Office of Pensions performs Audit of Estimated Annual Billing Roster

### January 28, 2017

- Final Annual Billing Roster available for printing and payment

### **\*Deadline** February 15, 2017

- Final Bill and Payment due to DVFA Treasurer  
(*\$100 per day late fee*)

### March 1, 2017

- Payment due from DVFA Treasurer to Office of Pensions

### March 31, 2017

- All Actuarial forms due to the Office of Pensions  
(Do not send to Treasurer, mail directly to Pensions)