

**STATE OF DELAWARE**  
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**BOARD OF PENSION TRUSTEES**  
**GOVERNANCE MEETING MINUTES OF NOVEMBER 20, 2019**

Tom Shaw, Chair, called the meeting of the Governance Committee to order at 9:28 a.m.

Members Present

Tom Shaw  
Dale Stratton  
George Saxon  
Art Agra  
Jim Burke

Members Absent

Others Present

Dave Craik, Pension Office  
Joanna Adams, Pension Office  
Terri Timmons, Pension Office  
Jamie Mayan, Pension Office  
Stephanie Tatman, Pension Office  
Ann Marie Johnson, Deputy Attorney General

**1. OPENING COMMENTS**

T. Shaw welcomed everyone to the meeting. D. Craik stated that this would be the last meeting at 3 Mill Road. He and J. Adams are continuing to look for different places to hold future meetings.

**2. APPROVAL OF THE MINUTES**

**MOTION** made by A. Agra and seconded by D. Stratton to approve the Public Minutes of October 23, 2019 with noted changes.

**MOTION ADOPTED UNANIMOUSLY**

**MOTION** made by A. Agra and seconded by J. Burke to approve the Executive Minutes of October 23, 2019 with noted changes.

**MOTION ADOPTED UNANIMOUSLY**

**3. GOVERNANCE BEST PRACTICES UPDATE**

Nothing to report.

**4. COMMITTEE UPDATES**

Nothing to report.

**5. DEPUTY ATTORNEY GENERAL UPDATE**

Nothing to report.

**MOTION** made by A. Agra and seconded by J. Burke to enter into Executive Session to consider pension personnel matters, and confidential medical records, legal matters, sensitive commercial information, proprietary business information, trade secrets and confidential financial information.

**MOTION ADOPTED UNANIMOUSLY**

The Governance Committee then moved into Executive Session to discuss pending personnel matters, and confidential medical records, legal matters, sensitive commercial information, proprietary business information, trade secrets and confidential financial information.

**MOTION** made by D. Stratton and seconded by A. Agra to exit Executive Session.

**MOTION ADOPTED UNANIMOUSLY**

**6. NEW BUSINESS**

The next Governance Committee meetings will be scheduled for January 29<sup>th</sup> at 10:30 a.m., and February 19<sup>th</sup> at 1:30 p.m. Both meetings will be conference calls.

## 7. ADJOURNMENT

At 10:45 a.m. there being no further business, **MOTION** was made by A. Agra and seconded by J. Burke to adjourn the meeting.

**MOTION ADOPTED UNANIMOUSLY**

Respectfully submitted,

David C. Craik  
Pension Administrator

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Tom Shaw, Chair  
Governance Committee